

Minutes of the Board of Education meeting held on Monday, August 16, 2010. The meeting was called to order by the president at 7:00 p.m. The recording secretary called the roll. Present were: Conley, Hicks, Boehne, Ottengheime, Palombo, Konen, Foster. Absent: None.

It was moved by Konen, seconded by Boehne to approve the minutes of the July 14, 2010 special board meeting. On a voice vote, all members voted yes. The motion carried.

COMMUNICATIONS

Mrs. Darlinger gave the special education director's report. There is no one on the waiting list for pre-k. Summer school served 30 students. Enrollment is down by nine and there are ten move-ins that are awaiting intake meetings. The compliance visit went very well.

Mrs. Kennedy gave the middle school principal's report. One more girl has joined softball and they will keep recruiting. The bikeathon was cancelled in the middle of the race due to inclement weather. There were 1700 people housed in the middle school waiting out the storm. The first day of school went well and lunches went smoothly.

Mrs. Ottengheime asked about the tireless award. Mrs. Kennedy said many people receive it and it can be given once a week, once a month, etc. The award is a tire that is passed around to the recipients.

Mrs. Ottengheime asked about the Horizon Award and how it is received. Mrs. Kennedy explained the process. When asked about the minutes in math classes, Mrs. Kennedy said more minutes were added in math by double blocking the time.

Mr. Hicks asked about tuckpointing and leaks in the building. Mr. Ham has fixed the tuckpointing and there have been no more leaks. The gutters do need repairing.

Mr. Mantzke and Mr. Simpson gave the elementary principals' reports. Both elementary buildings had a good start. Steps were taken with the oversized kindergarten class at Waterman Elementary and names were drawn of those who would be transferring to Shabbona Elementary and that went smoothly. Mr. Mantzke addressed the concern about the supply list and the name brands that are requested. It will be clarified for next year. A communication has always been sent out to families in the spring regarding school tool boxes and supplies and no one is ever turned away if they don't have the name brands. There are particular preferred products distributed in the toolboxes that families purchase through the E.P.C. Mr. Simpson replied that the supply list is different in each building because of different projects and that the principal does not micromanage what the teachers put on their supply lists.

Ms. Palombo questioned the enrollment of Waterman Elementary saying that the numbers shown on the report don't add up to 127. Mr. Simpson said that the enrollment is 127.

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Mr. Mantzke said a part in the dishwasher is not working properly at Shabbona Elementary and paper plates are being used for a couple of days until the part is received and the dishwasher is fixed.

Mrs. Ottengheime questioned what whole faculty study groups are and when they meet and if they are in both buildings. Mr. Mantzke replied that they meet in all buildings and usually meet every other week before and after school as well on early dismissal dates. The faculty meets in groups and committees, not as a whole faculty.

Mr. Hicks requested that the principals put school improvement goals on their reports. It was suggested that the principals update this once a quarter instead of once a year.

The school improvement plan will be discussed in October. The ISAT results just arrived today.

Ms. Rockwood said that PBIS is a separate module. The student management program has a form created for behavioral to be entered. This will be pulled up quarterly to compare to this year.

Mrs. Konen asked for the history of Waterman students bussed to Shabbona Elementary. This is due to double sections. Mrs. Konen asked if there had been any complaints. Mr. Mantzke said no. Mr. Simpson said that before the registration, there was a mailing in June so the parents felt informed. It was dealt with in a proactive manner. Three families volunteered to transfer and names were drawn for the others.

Mr. Mantzke gave the high school principal's report in the absence of Mrs. Montgomery. Soccer participants are up and volleyball and golf are about the same at the high school. Mr. Mantzke complimented Mrs. Montgomery for her organization in making the transition easier for him. The staff has been welcoming. Freshman orientation went well with a little over 50% attending.

The president asked if anyone in the audience had anything that they wished to present to the board. No one responded.

Ms. Rockwood spoke about adequate yearly progress (AYP) which is federal legislation within the No Child Left Behind legislation. One building in the district didn't make AYP. Mrs. Kennedy gave AYP information from 2003-2009 on the district, high school, middle school, and both elementary schools. In meeting and exceeding there is an upward trend. In four years it is expected that everyone meets AYP.

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The high school did not make AYP in the areas of reading and math. Mrs. Kennedy explained that many special education students are very mobile, moving in with some gaps and then leave. At the high school 66.1% of our students met the federal goal of 77.5%. In 2009 the federal goal was 70.2%. In math 64.4% of our students met the federal target goal. The scores could be skewed by one or two students not making AYP as one or two students account for a large percent in a small class. At the high school level, only the juniors are tested. Mr. Mantzke explained that the response to intervention teams will be working on this. There are teachers in English, math, and social studies on each team. They will be looking at the PLAN and ISAT results and during advisement will connect with students struggling for extra help.

Mr. Simpson explained that the AYP term or percent is set by NCLB and in 2005 the percent started being raised by 7 ½% each year.

Ms. Palombo asked if all juniors were being tested in math – where are students being lost? The response was that some students don't take the tests seriously. ACT scores in algebra and geometry will be looked at after August 18. They will also look at Workkeys which focuses on more math applications. It has been shown that students achieve more at a younger age and take the tests seriously. Studies will be done on the performance of 8th grade to juniors content (calculus, trig.). Some students haven't made it past algebra I and special education students take the same test as regular students. Up until 8th grade the students take the same courses. Multiple factors could be the reason for not making AYP. Every district in the state is or will be in the same boat. Ms. Rockwood spoke with the state and if districts aren't in federal improvement status two years in a row, an improvement plan must be written. Our district was complimented on our strategy and our plan for being proactive.

It was stated that this is another case of politicians putting rules and regulations in place and not knowing what they are doing.

Ms. Rockwood said that NCLB is up for reauthorization. At the high school, only juniors are tested. It is unreasonable for 100% of students to be sustainable for the program.

BUSINESS

It was moved by Palombo, seconded by Konen to approve the bills for the month of August accounts payable checks numbers 61614 to 61739 (including the late bills) in the amount of \$179,269.32; payroll checks numbers 45022 to 45059, 45163 to 45195, and 4217d to 4406d in the amount of \$376,054.94; and the monthly financial reports. Roll call vote: Conley, yes; Hicks, yes; Boehne, yes; Ottengheime, yes; Palombo, yes; Konen, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Conley, seconded by Palombo that the meeting adjourn into executive session regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. On a voice vote, all members voted yes. The motion carried. The meeting adjourned into executive session at 7:56 p.m.

It was moved by Palombo, seconded by Konen that the meeting reconvene into regular session. On a voice vote, all members voted yes. The motion carried. The meeting reconvened into regular session at 8:19 p.m.

It was moved by Boehne, seconded by Konen that the executive session minutes be approved as reviewed. On a voice vote, all members voted yes. The motion carried.

It was moved by Palombo, seconded by Konen to approve the FMLA request of Chandra Senkowski. Roll call vote: Boehne, yes; Hicks, yes; Ottengheime, yes; Palombo, yes; Konen, yes; Conley, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Boehne, seconded by Conley to accept the resignation of Amber Schueler effective immediately. Roll call vote: Hicks, yes; Ottengheime, yes; Palombo, yes; Konen, yes; Conley, yes; Boehne, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Palombo, seconded by Konen to accept the resignation of Emily Zuege effective immediately. Roll call vote: Ottengheime, yes; Palombo, yes; Konen, yes; Conley, yes; Boehne, yes; Hicks, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Konen, seconded by Palombo to accept the resignation of Courtney Stryker as cheerleading sponsor effective immediately. Roll call vote: Palombo, yes; Konen, yes; Conley, yes; Boehne, yes; Hicks, yes; Ottengheime, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Boehne, seconded by Palombo to approve Julie Headley as teacher at Shabbona Elementary. Roll call vote: Konen, yes; Conley, yes; Boehne, yes; Hicks, yes; Ottengheime, yes; Palombo, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Konen, seconded by Palombo to approve Cheri Ballard as a paraprofessional. Roll call vote: Conley, yes; Boehne, yes; Hicks, yes; Ottengheime, yes; Palombo, yes; Konen, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Boehne, seconded by Conley to approve Kate Grzywa as full-time teacher effective August 12, 2010. Roll call vote: Boehne, yes; Hicks, yes; Ottengheime,

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yes; Palombo, yes; Konen, yes; Conley, yes; Foster, yes. 7 yes, 0 no. The motion carried.

It was moved by Palombo, seconded by Conley to approve Stephanie Crutcher as freshman volleyball coach. Roll call vote: Hicks, yes; Ottengheime, yes; Palombo, yes; Konen, yes; Conley, yes; Boehne, yes; Foster, yes. 7 yes, 0 no. The motion carried.

Mr. Foster talked about adding Resource Bank, National Bank and Trust Company, or another financial institution to the designation of financial institutions. It was moved by Hicks, seconded by Ottengheime to designate Farmers and Traders State Bank, Waterman State Bank, PMA Financial Network, Inc. and Illinois School District Liquid Asset Fund as the depository of all school funds.

Mr. Foster explained that the reason that an additional financial institution should be added to the list is due to the new banking regulations concerning insurance. On the advice of the bookkeeper, treasurer, and auditor the money needs to be insured and liquid. There is no problem with the local banks and the district will continue to work with the local banks. There is a concern that the money be insured and liquid and there are not the capabilities within the district. Only \$250,000 can be insured locally. Discussion occurred on what other banks should be used. P.M.A. can always be used for a 30 or 90 day CD.

Mr. Hicks withdrew the motion and Mrs. Ottengheime withdrew the second to the motion.

It was moved by Boehne, seconded by Conley to designate Farmers and Traders State Bank, Waterman State Bank, PMA Financial Network, Inc., Illinois School District Liquid Asset Fund, and National Bank and Trust as the depository of all school funds.

Discussion occurred. It was decided that National Bank and Trust would be used as a backup plan. Shabbona and Waterman banks would be used as a priority. Mr. Hicks asked for the motion to be reread. It was reread. There was a roll call vote on the second motion: Ottengheime, yes; Palombo, yes; Konen, yes; Conley, yes; Boehne, yes; Hicks, yes; Foster, yes. 7 yes, 0 no. The motion carried.

There was second reading on policies 8:20, 8:20-E, and 8:20-AP. It was moved by Konen, seconded by Palombo to approve policies 8:20, 8:20-E, and 8:20-AP. Discussion occurred on charges for part of the school that is used, athletic fields, etc. and on custodial fees. If a ball diamond is used as a fundraiser, the group would be charged a fee to use the diamond. If it is used as a pick-up game, there would be no charge. Deposits are refundable.

Ms. Rockwood gave a powerpoint presentation on the 2010-2011 budget. A budget consists of parameters and estimates about money, until the events really take place (both on the revenue and expenditure side). Even the best planned budget may not turn out to be what is planned – that’s why the state allows budgets to be amended. She showed the prior three year cumulative fund balance history, and a history of the 2009-10 school year as of June 30, 2010. Ms. Rockwood explained planning for the 2010-11 budget.

Revenue Assumptions are:

- Our estimated general state aid is about \$572,000, and this is based on 80% of our claim in case the state begins to prorate them
- Our revenue includes early tax receipts of 45% (as is normal) of our current level of property taxes received in May/June, 2010.
- Corporate personal property replacement tax is projected at \$323,000 (the same as 2009-10)
- Assumes the state will pay for the last 2-3 quarters of FY’ 10 state grants and
- Other revenues for 2010-11 have been estimated at 100%
- Federal grants are \$11,000, less than the 2009-2010 school year

Expenditure Assumptions are:

- Continued with zero-based budgeting
- Assumes an increase in O&M of 20% for gas, natural gas, diesel, and electricity
- Budget does not include the purchase of athletic and music uniforms, a bus, or new computers that were on cycle to be purchased
- Assumption of actual costs + 5% increase in special education costs, plus one more outside tuition placement at Camelot
- Assumes the lease of a bus at \$11,275
- Assumes an increase in health insurance costs of 15% (January-June, 2011)
- All supply budgets were reduced by 15%
- All Year 3 life safety expenses (\$100,000) are included with the exception of the entire high school roof replacement)

Ms. Rockwood explained the 2010-11 budget was with 2010-2011 dollars only. The district will have to dip into reserves in the education fund if we receive only 80% of our general state aid. Ms. Rockwood showed charts on the proposed 2010-11 budget expenditures in the education fund, O & M fund, and transportation fund. The district has an aging bus fleet but we will continue to service our own fleet rather purchasing new or leasing buses. Ms. Rockwood talked about the proposed 2010-11 budget effects and projected cumulative fund balances as of June 30, 2011. With “cuts” still being made to the state budget by the governor, as recently as two weeks ago, and considering the state’s fiscal situation, prioritizing finances without knowing how much state funding will be provided to our district was and is **not** easy.

Ms. Rockwood gave the superintendent’s report. She worked on the budget. Free and reduced lunches are up 3 ½ to 4% and all grants have been submitted. Ms. Rockwood

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commended everyone for getting school ready. She visited each building on the first day and there is a contingency plan in place for heat using guidelines provided by I.S.B.E. She also contacted the R.O.E. on our contingency plan and each building has a temperature guage. Ms. Rockwood gave a presentation on thinking outside the bowl at the teacher's institute. Free and reduced lunches are up 3 ½ to 4% and all grants have been submitted. Mr. Mertz submitted a letter on middle school softball. There are never more than six girls at practice. The coach is continuing to work with the girls. I.E.S.A. should be notified soon so they can restructure the regional tournament. The deadline to withdraw without penalty is coming soon. It was suggested that the school try hard this week to recruit more girls. Mr. Hicks said that this is an administrative call.

The school construction entitlement process was discussed. Indian Creek is prioritized #46 in the order. There is \$220,000,000 in the pool. Four districts will receive money right away. Whatever is left over will go to the other schools in priority order. A team will be sent to visit districts in the priority order and if there is any money left, and if we have a project, we have the potential to receive some dollars. This cannot be used to abate the taxes on the cost of Shabbona Elementary.

The Finance Committee report was discussed previously.

Mrs. Conley gave the IVVC report. The budget was approved. All district payments were done in August because the state money was received. All districts paid the fees. There is no special assessment at this time.

It was moved by Palombo, seconded by Konen that the meeting be adjourned. On a voice vote, all members voted yes. The motion carried. The meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Pamela Ottengheime, Secretary